

## FAB 2017 Awards

Welcome to the FAB Awards 2017 entry site.

**We are delighted to open entries for the third FAB Awards. Entering the Awards is an ideal opportunity to reflect on all that is positive about your awarding organisation and recognise the excellent people who make it work.**

**Five award categories are available for 2017:**

- **Awarding Organisation of the Year**
- **Qualification of the Year**
- **Individual Contribution of the Year**
- **Team Contribution of the Year**
- **Innovation of the Year**

**You can enter a nominee for more than one of the categories or submit more than one entry for a category.**

**If you would like to submit more than one entry for a category, you will need to complete one of your entries, close the online entry form, click on the original entry site link and start again from scratch with another entry. There is no limit to the number of entries you can submit for a category. Simply follow the steps below.**

- 1. Input the details of the person making the nomination, the nominator. This is usually you, the person inputting the information.**
- 2. Select the category or the first of the categories for which you wish to enter a nominee.**
- 3. Input who or what you are nominating**
- 4. Make the case for why they should win the award, copy-and-paste from a Word document is the easiest way to do this.**

**Press save.**

**The closing date for receiving nominations is 5pm on 14 July.**

**Good luck!**

\* 1. The name of the nominator (as you are entering the information, this is probably you).

\* 2. The nominator's (your) email address.

\* 3. The name of the nominating organisation (probably your organisation).

4. Click on the button then click "next" at the bottom of the page to jump to the category you wish to enter next.

- Awarding Organisation of the Year
- Qualification of the Year
- Individual Contribution of the Year
- Team Contribution of the Year
- Innovation of the Year



## FAB 2017 Awards

### Awarding Organisation of the Year

**For the prestigious title of AO of the year we want to know what has made your organisation exceptional this year. This may be the result of a major new development in the organisation, its qualifications or the way that it works with customers and/or learners. It may be because the organisation has made a major contribution to the development of the awarding industry or to the world of education and skills. The AO of the year will have done more than 'business as usual' and be able to showcase the contribution that AOs make to education and skills in the UK. We encourage organisations of all sizes to apply for this award.**

#### **We want to know:**

- about the exceptional activity or development that makes your AO different.**
- how this came about and what challenges were faced.**
- what difference it has made to the organisation, centres and/or learners.**
- how this contributes to the development of the awarding industry as a whole.**
- how it demonstrates the value of AOs to the education and skills sector.**

- **why you deserve to win this award this year.**

5. Please enter the name of the awarding organisation you are nominating.

6. Enter up to 1,000 words to explain why the nominated awarding organisation should win the award.

7. Click on the button then "next" at the bottom of the page to jump to the category you wish to enter next.

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## FAB 2017 Awards

### Qualification of the Year

**A qualification can be successful in different ways which can include impressive sales that reflect its popularity, an innovative approach in the qualification, meeting an emerging industry need or making a major impact in a niche sector. It needs to represent the best practice in awarding and so represent the contribution that qualifications make to the education and skills sector. Your nomination needs to highlight what makes the qualification stand out from others offered by your own organisation and others.**

**We want to know:**

- about the qualification e.g. size, level, overview of content, assessment, target market.
- how the qualification fits with the other qualifications offered by your organization (if it does).
- about the need that the qualification was designed to meet.
- how well the qualification meets that need and possibly has exceeded expectations.
- any feedback from employers, centres, learners or others about the qualification.
- what makes the qualification exceptional and so why it deserves to win this year.

8. Please enter the name of the qualification or suite of qualifications you are nominating.

9. Enter up to 1,000 words to explain why the nominated qualification/suite should win the award.

10. Click on the button then click "next" at the bottom of the page to jump to the category you wish to enter next.

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## Individual Contribution of the Year

**The objective of this award is to recognise an individual employee who has made a significant contribution to the organisation or the awarding industry and works for the best interest of centres, learners and colleagues at all times.**

**We want to know:**

- **how the individual exhibits exemplary service in their daily work and the contribution they make to the organisation, centres, learners and/or the awarding industry.**
- **how the individual shows commitment to quality in carrying out job responsibilities and is an asset to the staff of his/her department.**
- **how they take their initiative and carry out additional responsibilities beyond their regular role.**
- **how they show a positive attitude toward work responsibilities, co-workers, and customers and serve as a role model for others.**
- **why they deserve to win the award this year.**

11. Please enter the name of the person you are nominating.

12. Enter up to 1,000 words to explain why the nominated person should win the award.

13. Click on the button then click "next" at the bottom of the page to jump to the category you wish to enter next.

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## FAB 2017 Awards

### Team Contribution of the Year

**This award acknowledges a team of individuals, who have made a significant contribution and deliver excellent value to their organisation, centres and/or learners during the past year. The team who win this award will be exceptional – they may have demonstrated excellent customer service and satisfaction, developed effective leading edge practices, implemented an aspect of the business plan that exceeded the original expectations, shown exceptional quality improvement or had a major impact on the organization or the awarding industry as a whole. Delivering a solid business as usual service will not be enough; your team will be consistently delivering excellent practice and/or leading edge ideas.**

**We want to know:**

- **what the function of the team is and its place within the organisation.**
- **how have the team demonstrated excellent practice and/or developed leading edge ideas.**
- **what difference has this made to the organisation, centres, learners and/or the awarding industry.**
- **what challenges (if any) were faced by the team in developing this excellent leading edge practice and how did they overcome them.**
- **why does this team deserve to win the award this year.**

14. Please enter the name of the team you are nominating.

15. Enter up to 1,000 words to explain why the nominated team should win the award.

16. Click on the button then "next" at the bottom of the page to jump to the category you wish to enter next.

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## FAB 2017 Awards

### Innovation of the Year

**This award recognises the company that successfully applies any form of innovation, celebrating the ideas that have had the greatest impact on an organisation or industry.**

**Whether the innovation is a new product, a service or a culture of improvement, the judges will look for evidence of how the innovation has been developed and applied to improve performance, operational effectiveness or customer engagement to improve the learners' experience and bring something new to the awarding industry.**

**We want to know:**

- **overview of the Innovation.**
- **what research & development was undertaken prior to the launch.**
- **how the innovation has helped the organisation, centres and/or learners.**
- **how any challenges were faced/overcome.**
- **about potential for growth/improvement/further development.**
- **why the innovation deserves to win the award this year.**

17. Please enter the name of the innovation.

18. Enter up to 1,000 words to explain why the nominated innovation should win the award.

19. Click on the button then click "next" at the bottom of the page to jump to the category you wish to enter next.

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**FAB 2017 Awards**

Thank you

**Thank you for entering the FAB Awards 2017. Your entry/entries will be judged in August and the shortlist will be announced prior to the FAB Awards.**

**Terms and conditions**

**The awards are only open to members of the Federation of Awarding Bodies (FAB).**

- **A member may apply for more than one award category.**
- **There is no charge for nominations.**
- **Only entries using this online entry site will be accepted.**
- **Incomplete or indecipherable entries will be void.**
- **Entries must be less than 1,000 words.**
- **Entries will only be judged on the content of the 1,000 word entry.**
- **All entries received after 14 July will not be considered.**

- **FAB reserves the right to publish details of organisations entering as part of the pre and post event publicity.**
- **The FAB judges decision is final concerning all awards, in the case of a tie the FAB CEO will have a casting vote.**
- **Judging will take place in August.**
- **FAB reserves the right to cancel an awards category or the awards competition with immediate effect and without liability.**
- **By entering the FAB Awards you warrant that all information submitted is true.**